



SOLARIS INSTITUTE

NOTICE STUDENT COMPLAINT POLICY

Dear Students:

This school has a Certificate of Approval from the Texas Health and Human Services Commission for Nurse Aide Training. The Texas Health and Human Services (THHS) assigned program code is 6042.

The school's programs are approved by the Texas Workforce Commission, Career Schools, and Colleges along with any additional required governing body such as THHS.

Students must address their concerns about this school or any of its educational programs by following the grievance process outlined in the school's catalog. Schools are responsible for ensuring and documenting that all students have received a copy of the school's grievance procedures and for describing these procedures in the school's published catalog. If, as a student, you were not provided with this information, please inform school management.

Students dissatisfied with this school's response to their complaint or who are not able to file a complaint with the school, can file a formal complaint with TWC, as well as with other relevant agencies or accreditors, if applicable.

Information on filing a complaint with TWC can be found on TWC's website at www.texasworkforce.org/careerschoolstudents.